

Executive Producer

Tom Dale Company are seeking an experienced and dynamic individual to join the team as Executive Producer.

In 2018 we entered a new phase of growth and development joining the Arts Council England National Portfolio. We toured our acclaimed production of I INFINITE to China and across the UK and delivered our award-winning participatory programme, Urban Explorers across Nottinghamshire. 2019 and beyond presents an exciting opportunity for the right individual to extend our activity nationally and internationally as we start development of Shimmer – a multi-disciplinary dance installation designed for our bespoke touring structure.

Based in our offices in Nottingham the successful candidate we will work closely with Artistic Director, Tom Dale, to lead the organisation and support the delivery of the business plan.

The role is suitable for someone who is bold, highly organised and positive with a minimum of 3 years experience of a Senior Management role.

For a job description and equal opportunities form please email Laura Ruddy, Company and Participation Manager via laura@tomdale.org.uk

Closing date for applications: 12 noon Friday 12 July 2019

Type of Engagement: Permanent

Reporting to: Artistic Director

Responsible for: Company & Participation Manager, Fundraising Consultant (freelance)

Hours of work: Based on 3 days (24 hours) per week. 9.30 – 5.30pm

Salary: £35,000 pro rata (£21,000)

Holiday Entitlement: 25 days pro rata (15 days) in addition to Statutory UK public and bank holidays and the TDC office closure over the Christmas period (27 Dec – 1 January)

Expenses: Travel during the course of business will be reimbursed and mileage paid in line with Tom Dale Company's expenses policy.

Office Base: The Parlour, 75A Raleigh Street, Nottingham, NG7 4DL.

Start Date: Preferably week begin 7 October 2019